SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

ATAL BIHARI VAJPEYEE GOVERNMENT COLLEGE PANDATARAI, DIST.-KABIRDHAM (C.G.)

ATAL BIHARI VAJPAYEE GOVT. COLLEGE PANDATARAI, KABIRDHAM
CHHATTISGARH 491559
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Atal Bihari Vajpayee Govt College Pandatarai Dist-Kabirdham came into existence in the year 28 June.2011 in the vicinity of the Bhoram Deo wild life sanctuary. The college started with arts, science and commerce faculty in Govt. Higher Secondry School near police station pandatarai, District- Kabirdham, C.G. It's the first principal of our college Dr.B.S. Chauhan. In 2011, this college becomes arts and commerce college. Campus building was established on 21 February 2015. College campus spread over 5.17 acre area. The Campus having easily accessible by road and is well organized beautiful in nature. Atal Bihari Vajpayee Govt College Pandatarai is a small and rural college located in Pandatarai, Pandaria tahsil, 27 Km away from District Kabirdham. It is the only dream place for students of the adjacent rural area.

The total strength of the student is 945 in the current year as 2020-21. At present, there is three faculty in the college; arts, commerce, and science. Post-graduation in three subject Chemistry, Hindi and Sociology. We aim to retain our prestigious popularity and strive to further development of the college quality-wise. The college library is having books with free wi-fi.

The college has one unit of NSS which confirms the commitment of the college towards social service. Sports department of the college always ensures enough space in media. In sports, the student of college proves themselves at Sector,state and national level.

The college has carrier guidance and active women empowerment cell. Socio-cultural events are also organized at regular intervals. The college aims to make its student well equipped to face all round global change. The college is committed towards the educational development of the girl students too.

The teaching staff of the college is qualified and always engaged in academic, research and social activities. The college staff with their vast experience, broad vision and support the dynamism ambition plan takes the college to achieve the great height.

Vision

Atal Bihari Vajpayee Government College Pandatarai aims to achieve qualitative and value-based education to students so that they are nurtured to be job-ready and become socially sensible citizens of the country. The hallmark will be the holistic development of the learners.

Mission

- To make higher education approachable.
- To make quality higher education accessible to all sections of society, including the tribal population of Chhattisgarh.
- To provide quality higher education and sustain academic excellence.

- To enhance skills of the youth for self-reliance and sustainable development.
- To impart leadership qualities among students and make them responsible to the society.
- To develop courage, confidence and competitive spirit in the changing global scenario.
- To provide opportunity of quality-based and value-oriented education to the students.
- To provide surrounding where more students participate in sports at state, national and international level.
- To provide quality education in the disciplines of arts, humanities, social sciences, natural sciences and other disciplines of learning.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. The college has own building and near to state highway
2. College offering UG programme like B.A, B.Sc.,and B.Com and PG courses in Hindi, Sociology and Chemistry.
3. College leads to emphasizes on the all-round development of students by exposing them various curricular, co-curricular and extra-curricular activities.
4. It has partially automated library with rich collection of books.
5. The college library has reading space with browsing facility.
6. A sufficient number of teachers having Ph.D.(from reputed university) actively participating in teaching, research, seminar, conferences, workshop etc.
7. Approximately 77% students obtaining a scholarship which is very helpful for economically backward students.
8. Our students are actively take parts in various sports activities within and outside the campus and brought positions and accolades to the college.
9. The college has transparent mechanism and dedicated team for handling any kind of student grievances.

10. It has functional NSS unit.
11. The college has CCTV surveillance facility.

Institutional Weakness

1. Being newly established college, it lack infrastructure such as sufficient class room, ICT enabled class room, modern lab, auditorium, indoor sports hall, hostel, health care centre, staff quarter etc.
2. Since lack of classroom for further opening of new courses/programme are postponed.
3. Limited scope for research.
4. Inadequate set up for teaching and non-teaching staff, vacant sanctioned post adversely affect the academic progress.
5. Heavy work load on faculty members.

Institutional Opportunity

1. Majority of students belongs to economically backward and rural families and state government is providing SC, ST, OBC, BPL, Merit schlorship to students. Therefore college has opportunity to encourage

them for pursuing higher education.

2. Most of the our students belongs to rural areas thus college has opportunities to improve their soft skill, employability among students and make aware various career options available for them.

3. State government is providing free books (Book Bank) to SC/ST/BPL students and free stationary for SC/ST students.

4. High demand for more UG and PG programs/courses for which proposal have been already submitted to Department of Higher education, Chhattisgarh Government.

5. College has spare unconstructed land where new academic block/Hostel etc can be constructed to offer new programme and courses.

It has providing ample opportunities for staff to participate in various faculty development programmes/seminars/conferences and publish books and research papers.

Institutional Challenge

1. Students teacher ratio is high.
2. Low sanctioned post with reference to program.
3. Enrolment of students in some UG programme is not satisfactory.
4. Majority of students belong to educationally and economically backward families. Their school level education is very poor. Thus it is very challenging for faculty to prepare them for competitive world.
5. Students are not inclined towards progression to higher education owing to poor background.
6. Poor transportation facility as a result students are unwilling to stay in the college till the prescribed time limit.
7. Completing curricular aspect within limited classrooms and faculty.
8. Lack of fund for research.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Atal Bihari Vajpayee Government College Pandatarai is affiliated to Hemchand Yadav University Durg (C.G.).The college is teaching the curricula designed by the affiliating University and college makes every effort to improve and update the syllabus as and when required during faculty participating in Board of studies meeting organized by University. In addition to this an academic calendar every year offered by Department of Higher education. So college prepare an own academic calendar which work in tandem with University and Department of Higher education. The college offer three Undedgraduate Programme (B.A., B.Sc., B.Com.) and three Postgraduate programme (M.A. Hindi, M.A. Sociology and M.Sc. Chemistry). The Undergraduate programme follows the annual system of examination and Postgraduate Programme follows semester system. In order to realise the vision and mission of college various committee is working to look after the effective implementation and timely completion of prescribed syllabus, co-curricular, extra-curricular and extension activities. The college inculcate human values, gender equality, sustainable practices and professional ethics among students. The institute has introduced the feed –back system for this a set of questionnaire has been given to students and their feedback has been collected and analysed. The analysis report is used to improve the

quality of the college and healthy academic environment has been created for empowerment of the students and institution

Teaching-learning and Evaluation

The college situated in OBC populated Pandatarai district Kabirdham. In this college 12th pass out aspiring to get admission in arts, science and commerce stream and UG pass out student seeking admission in M.A. Hindi, M.A. Sociology and M.Sc. Chemistry Program. The process of admission to various programmes is transparent, fare and students are given admission on the basis of merit. The college follow the reservation policy (ST-32%, SC-12%, OBC-14% & PWD-5%) laid down by Chhattisgarh Government. In some programs seats remain vacant. The college is Co-educational institution and in most of the program girls outnumbers the boys. Here every possible measure is undertaken for conducive class-room environment and teaching learning made effective show that advanced learner as well as slow learner gets benefitted. Teachers are encouraged to use the modern teaching aids and technological tools along with conventional teaching method. Besides this teachers are engaged in not only giving information to student but they stressed on student learning also. The academic performance of student gauged by internal evaluation on the basis of marks secured by them in unit/class test, assignment, seminar, project work etc. The college has IQAC which review the academic progress of every department and conduct the academic audit. Moreover in continuous Internal Evaluation (CIE) system, adopting the transparent and robust mechanism to assess the progress of students according to specified scheduled defined by Department of Higher Education Chhattisgarh. Methodology of evaluation process, examination pattern, programme and course outcome are communicated to students through the website, class interaction and college prospectus at the time of admission. The examination related grievances addressed in transparent, time-bound and efficient way through examination committee. Those students who are not satisfied with marks given they can apply for revaluation, retotaling and photocopies of answer book. The college has developed a feedback system which keep eye on teaching learning process and student satisfaction.

Research, Innovations and Extension

The college has young faculty and striving to promote research culture. Thus it has encourages its faculty members to submit research proposals to various funding agencies and encourages teachers to participate in conferences, workshops and publish research papers. Faculty member of Hindi department and political science recognized as research guide and presently they are supervising three Ph.D. students. Some faculty members have research papers in reputed journals. Although college does not offer separate research budget. Our students are also engaged in extension activities. The college has active unit of NSS through which extension activities carried out such as swachhta hi sewa hai campaign, AIDS awareness, Traffic awareness, Environmental awareness (Every year planting of sapling), Fight against corruption, electoral awareness (SVEEP), people health awareness etc. However the college is newly established and yet not developed incubation center or related platform for the student so that their novel idea translates into viable business/startup. In view of COVID-19, the college launched a **Arogya Abhiyan**

Infrastructure and Learning Resources

The college has own building spread up 2667 sq meter built up area comprising 13 class room and 01 smart room, Library, Principal office, teacher seating room, Girls common room, NSS room, cycle stand, staff

parking, Cultural Program stage, separate washrooms for male and female.There are separate laboratories for Chemistry, Botany, Zoology and computer science. College library has more than 10345 valuable collection of books, 05 newspapers; . The college has a well-equipped computer lab with internet facility and demand for more computers from district administration is in pipeline. Besides this college campus is full Wi-Fi enabled. Further to emphasize the use of ICT college having 5 overhead projector. To enhance the security entire college under 24×7 CCTV surveillance. To lower electricity consumption, LED as a lighting source used in all the rooms. The college has more amenities include sports/athletic/gym equipment/small playground which encourages students to participate in different sports event. Moreover college has been providing safe drinking water facility through installation of Water cooler.

Student Support and Progression

On the beginning of every academic year the college publishes its updated prospectus and uploaded on its website which gives information regarding College, guideline for admission, available programme, fee details, Facility available in the college, code of conduct and other relevant details. Once admitted in the college, the students avail the various facilities in the form of sports facilities, encouragement for participation in cocurricular activities. The eligible students get financial assistance in the form of scholarship from state government sponsored scheme. The SC, ST students are provided facility of free books and stationery. The college also conducts remedial classes for needy students. The college developed the culture capability enhancement cell such as guidance for competitive examination, career counseling, personal counseling, yoga and meditation and career opportunities in changing global scenario. We are giving support for pursuing higher education from reputed universities/institution. For the care and support of female students we have established woman grievances/support cell and girls common room. The students from socially and economically weaker section of society and physically challenged students gets special attention to address their issue such as admission, financial support, career counseling, remedial coaching facility etc. In addition, the college granted the membership in various administrative bodies of the college such as student union, Help desk committee, legal literacy committee, IQAC of the college.

Governance, Leadership and Management

Being a government institution its organizational structure, management and governance comes under rules and regulation laid down by state government. In hierarchy, the Principal of the college at apex who is entrusted with overall in charge of college like financial transaction, administrative, academic activities etc. The principal is assisted by Heads/coordinator of various departments, librarian, office staff and janbhagidhari funded staff. The Budget allocation to college made by state government/District Administration (Sometimes)/Janbhagidhari samiti which is disbursed by the principal in consultation with IQAC member to different department/committee for purchasing of books, equipment's and other necessary expenditure. The academic and co-curricular activities are main concern of the college which looks after by different faculty member of concerned subjects. The sports activity is run by under guidance of sports in-charge, library is run by librarian. So in a nut shell college affairs look after by various committees. The college always striving for improving academic quality, infrastructure up- gradation and opening of new programme to accommodate ever number of increasing number of students with their holistic development. The welfare measure for teaching and non-teaching staff availed according to state government directives. The performance appraisal for teaching and non-teaching staff submitted to department of higher education every year after opinion mark by head of the institution. The college has well established IQAC which actively take part in developmental decision of the college including academic audit and infrastructural up gradation. The IQAC taking feedback from all

stakeholders upholding the principle of quality improvement and assurance. Thus IQAC convene the meeting with different department/stakeholders and assess their progress. The college has systematic organizational structure to manage the function of the college.

Institutional Values and Best Practices

The college has adopted many new best practices in the college. The college has registered and participates in **"SWACHH BHARAT ABHIYAN"** organized by Hemchand Yadav Durg Universy in which our college got **first rank** in the district. The college is focusing on spreading environmental awareness among student and faculties and aim at having a clean and green campus environment. The college is undertaking environment awareness programs like tree plantation cleanliness green campus, health check-up regularly. Our college organized many programs to create 'Waste management & it utilizes' and 'Gender Awareness' among all students. Blood donation camps are organized by Red cross society. The college has the necessary eco-friendly system in place in terms of rainwater harvesting, waste management and sanitary genders maintenance of nursery. The two best practices of the college as

Social awareness and skill development program by NSS.

Online study awareness program

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ATAL BIHARI VAJPEYEE GOVERNMENT COLLEGE PANDATARAI, DIST.-KABIRDHAM (C.G.)
Address	Atal Bihari Vajpayee Govt. College Pandatarai, Kabirdham Chhattisgarh 491559
City	Pandatarai
State	Chhattisgarh
Pin	491559
Website	www.abvgcp.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Avinash Kumar Lall	07741-7987513646	9165754661	-	pandataraigovtcollege3@gmail.com
IQAC / CIQA coordinator	S.s. Shyam	07741-8889437343	8889437343	-	ssshyam343@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of establishment of the college	28-06-2011

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Chhattisgarh	Hemchand Yadav University Durg	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	08-08-2017	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Atal Bihari Vajpayee Govt. College Pandatarai, Kabirdham Chhattisgarh 491559	Rural	5.17	2667

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,None	36	Higher Secondary	English,Hindi	180	43
UG	BA,None	36	Higher Secondary	English,Hindi	420	319
UG	BSc,None	36	higher Secondary	English,Hindi	360	251
PG	MSc,Department Of Chemistry	24	Graduation	English,Hindi	50	40
PG	MA,Department Of Sociology	24	Graduation	English,Hindi	60	40
PG	MA,Department Of Hindi	24	Gratuation	English,Hindi	60	47

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				3				0				10
Recruited	0	0	0	0	0	0	0	0	4	0	0	4
Yet to Recruit				3				0				6
Sanctioned by the Management/Society or Other Authorized Bodies				3				0				6
Recruited	1	2	0	3	0	0	0	0	2	4	0	6
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				11
Recruited	6	0	0	6
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	3	0	0	3
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	0	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	1	0	0	0	0	0	2	0	3
PG	1	1	0	0	0	0	2	2	0	6

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	3	6	0	9

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	322	0	0	0	322
	Female	291	0	0	0	291
	Others	0	0	0	0	0
PG	Male	55	0	0	0	55
	Female	72	0	0	0	72
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	42	52	52	78
	Female	41	33	15	22
	Others	0	0	0	0
ST	Male	13	16	25	25
	Female	11	12	7	14
	Others	0	0	0	0
OBC	Male	229	200	182	219
	Female	239	178	143	142
	Others	0	0	0	0
General	Male	15	14	13	20
	Female	29	28	30	24
	Others	0	0	0	0
Others	Male	7	4	1	1
	Female	7	3	1	2
	Others	0	0	0	0
Total		633	540	469	547

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Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
133	133	84	84	84

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
06	06	03	03	03

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
740	633	540	469	547

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
151	221	171	171	138

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
180	92	67	48	29

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
13	13	10	10	10

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
13	13	10	10	10

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 14

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
1.53	2.00	2.18	2.17	2.06

4.3

Number of Computers

Response: 18

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Atal Bihari Vajpayee Government College Pandatarai is affiliated to Hemchand Yadav Durg University and it follows the university prescribed curriculum. Although each department is takes care of implementation of prescribed curricula. So various steps have been taken by the college to ensure effective curriculum delivery through a well-planned and documentation processes are as follows:

- An Annual Academic Calendar provided by Department of Higher education Chhattisgarh prior to the commencement of academic year. The college also prepares its own academic calendar which works in tandem with affiliating university and Department of Higher education. This calendar specifying available dates for significant academic, co-curricular and extra- curricular activities to ensure proper teaching learning process and it is displayed on notice board and Website of college.
- The course, work load of each department is allotted to concern faculty on the basis of their competency, specialization, expertise and interest. The syllabus of each course made available on college website.
- Time-table is prepared by the Time table committee priors to the commencement of academic session and accordingly theory and practical classes are conducted keeping in mind of university semester/annual exam. The Time table displayed on notice board and on college website.
- Each faculty making the lesson plan and maintaining the teaching diary each day of covered syllabus in the class. So they keep the track on time to cover the details in the syllabus.
- Wherever possible conventional class room is mixed with reasonable use of ICT to make teaching learning process more efficient and learner centric. The college encourages experimental and participative learning for effective curriculum delivery and also guided students to use online sites to get relevant information.
- Besides the class room teaching the seminar, group assignment, workshops, unit test, projects, field trips are helpful for effective delivery of curriculum.
- The college library provides essential study material for its stakeholder.
- Internal examination like unit test, quarterly test, midterm tests are conducted in tune with academic calendar to check comprehension of students as outlined in the objective of the curriculum. On the basis of above test advanced learned and slow learner identified. Advanced learner made to solve more problems, expose them to more depth of syllabus and for slow learner remedial classes are carried out.
- Extra classes are conducted if syllabus is not covered in prescribed time limit.
- The college encourages faculty members to attend Faculty development program, Orientation/Refresher courses, seminar/workshop etc to upgrade their skill for effective delivery of curriculum.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The Annual Academic Calendar is prepared in advance and is in unison with the Office of the Commissioner, Directorate of Higher Education, Govt. of Chhattisgarh and published in the college prospectus. It is also uploaded in our website and it is displayed in the Students Notice Board.

The college follows the modal qualities of conducting the Continuous Internal Evaluation as prescribed by the Hemchand Yadav Vishwavidyalaya, Durg. In the last five years there have been changes in the mode of evaluation based on the type of programme. Evaluation in a continuous mode has helped improve student regularity and participation in Theory & practicals as there are marks allotted as Internal Marks at the UG and PG levels. Each department has worked out the details of how the CIE will be carried out for each paper taking care that learning objectives of each paper are achieved through the different assignments. For theory papers it has been kept in mind that the assignments should not only test the knowledge base of the students but also foster creativity and out- of the-box thinking. CIE is a method of assessing whether learning outcomes for all courses are being achieved. It provides an opportunity to relook at and modify teaching strategies if the students are not performing well. Students who miss the tests due to ill health or participation in extra-curricular activities of the college like representing college in sports, cultural, NSS given an opportunity to give the test on an alternate date. There is a set schedule for conducting the test which the students know in advance. This helps them to prepare in advance.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document](#)
Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 0

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
List of Add on /Certificate programs	[View Document](#)

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

1. Professional ethics and Human Values

   - Saraswati Pooja on Basant Panchami
   - Organized lecture motivational and personality development by Mrs. Vandana Lall, senior advocate High Court Bilaspur
   - Seminar on New dimensions in employment-oriented guidance and efforts in this regard organized by RUSA
   - National Seminar Environmental protection and sanitation organized by RUSA

2. Gender

   - Women Development Cell gives the knowledge by Mrs. Vandana Lall
   - Awareness program on gender issue oganised by NSS Unit

3. Environment

   - Environmental studies and human right compulsory Course education of undergraduate level.

   - Tree plantation as every year and swachh campus mission on every Saturday.

   - Health hygiene Prevention from deadly disease dengue fever.

   - Procession regarding clean India Movement.

4. Sustainability

   - Water harvesting work in our college

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- Lectures on global warming and environmental change

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View Document</u>
Any additional information	<u>View Document</u>

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	<u>View Document</u>
Any additional information	<u>View Document</u>

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 0

1.3.3.1 **Number of students undertaking project work/field work / internships**

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	<u>View Document</u>
Any additional information	<u>View Document</u>

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: E. None of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 172.94

2.1.1.1 **Number of students admitted year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
740	633	540	469	547

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
405	405	320	320	260

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
151	221	171	171	138

File Description	Document
Average percentage of seats filled against seats reserved	[View Document]
Any additional information	[View Document]

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2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Our classes occupy wide mix of students from hinterland mostly not proficient in English, different religions and different economic level. Most of the enrolled students are fundamentally very weak. Thus the college takes special care to identify the advanced learner and slow learners through continuous internal examination like unit test, quarterly test, and Midterm test are conducted. On the basis of above test advanced learned and slow learner identified. Advanced learner made to solve more problems, expose them to more depth of syllabus and for slow learner remedial classes are carried out for better understanding of concepts and provides them conducive environment of learning. Advanced learners are provided with extra study material and tutorial session .Therefore a counseling session is organized by faculty members before the commencement of programs to make the students well informed regarding their strength and weaknesses. This counseling session equip them regarding their goals and objective, code of conduct, curriculum structure, attendance requirement, evaluation pattern and career option etc. When the classes begin first few lectures are organized to make them aware regarding course outcome. Performance and progress of the every student is monitored by teacher during the class test and feedback is provided. On and off the college organizes motivational talks by the eminent personalities to deliver motivational talk and share the success stories to the students. If needed syllabus revision and doubt clearing classes are organized.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 57:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

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The college follows the academic calendar issued by the Department of Higher Education Chhattisgarh.The college is striving to provide conducive environment for holistic development to its student. Therefore plausible steps are implemented under the guidance of Principal and IQAC committee for effective teaching learning process. Every faculty member put the effort to make their lecture session interactive, encouraging students to ask questions to ensure whether they have understood the subject issue. Besides this many other learner-centric methods followed such as:

Practicals: In science stream the mode of teaching is both theory and practicals. Teachers demonstrate and students perform practicals in the laboratory under observation. Experimental learning creates laboratory awareness, handling of instruments, glass wares and chemicals. The summative assessment ensures the end outcome of performance.

Project Writing: First year students of all the streams undertake projects in Environmental Science. PG final year students of classes undertake a group project for semester VI. This facilitates experiential as well as participative learning.

Assignments:- Students are assigned course related topics to work on. This helps them to unearth various learning sources and cultivate analytical and reasoning capabilities.

Classroom Presentation: - Before the submission of assignments students are asked to present their material in fronts of fellow students and share what they have learned from it. In this process they are taking the other questions as a result understanding of the topic gone to deep root.

Quizzing and Debates:- Time to time debate, quiz,seminar are held on the relevant topics which helpful for all round development of students.

Engaging students in community based activities and service: –Learning Projects: With the help of NSS volunteers Swatch Bharat Mission, Traffic Awareness, AIDS awareness campaign, planting of sapling, Benefits of Yoga, Curse of Dowry and addiction and vaccination programs etc. are propagated to the villages. So they are getting the chance to learn how valuable and fulfilling it can be given back to others.

Guest Lectures, Seminar and Workshops:-As part of the academic development the college administration and department arrange guest lecture on core subjects and career oriented lectures.Leadership skill:- To inculcate leadership quality in students every year students of UG/PG classes are nominated as Presidents, Vice-Presidents, Secretaries and Joint-Secretaries of various councils of the college.

Problem solving methodologies are intended to make the students take responsibilities, solve problems, resolve conflicts and find alternatives. It promotes critical thinking, creativity and scientific temperament.

File Description	Document
Upload any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Atal Bihari Vajpayee Govt College pandatarai faculty uses the latest ICT tools to enhance the conventional teaching learning process and to make learning more interesting and student friendly.

- The college has around 14 desktops, 4 laptops, and 5 LCD projectors
- Classrooms and laboratories are equipped with 5 projectors and are Wi-Fi enabled to facilitate teachers to directly stream web pages and videos.
- Printers and scanners are available in departments and the library.
- Faculty regularly consults and shares material from e-books, web pages, You- tube videos and other relevant resources.
- Some faculty members have created online digital repositories for lectures on platforms like YouTube.
- Teachers made a swift transition from classroom to online teaching during the lockdown due to COVID-19 pandemic. Platforms such as Zoom, Google Classroom, Google meet, Microsoft Teams, were used to create virtual classrooms.
- Students are encouraged to prepare presentations, assignments, project and field reports using MS Word, MS Power point, MS Excel, and other ICT tools. Online modes like Email, WhatsApp and Google Classroom are used to collect assignments, conduct tests and practical examinations as well as for sharing notes, practice questions and other e-resources.
- Teachers use social media platforms like WhatsApp and Telegram to connect with the students individually and collectively beyond the classroom for giving extra information and support to students.

File Description	Document
Upload any additional information	[View Document](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 57:1

2.3.3.1 Number of mentors

Response: 13

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 21.23

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
3	3	3	2	1

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 0.08

2.4.3.1 **Total experience of full-time teachers**

Response: 1

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

For internal assessment the college takes class tests, unit tests, quarterly tests and Mid-term tests of the students. The programme schedule of these internal valuation tests is designed by the Higher Education Department of the state and affiliated university. All the departments accordingly conduct all these tests such as in PG programme each paper/course carries 20 marks for internal assessment and rest 80 marks by semester exam which is conducted by university. The method of internal assessment is communicated to students by faculty members to students. If students' unsatisfied with the marks secured by them then he/she can discuss with faculty and can plead for rechecking, revaluation and can get photocopy of answer books. However In addition to this, the departments organize departmental seminars workshops and paper presentation activities to assess the students' attainment and progression. Students are made aware of their progress. Their weaknesses are pointed out. Suggestions are given by faculty member how to improve their performance. The students are assessed assigning them the tasks such as projects, home assignments, seminars, oral tests, weekend assignments, practical examinations, etc. In order to maintain transparency, answer sheets are given to students and their doubts are cleared if any. The students with poor performance are informed for the improvement, and are advised to join remedial coaching. The assessment of the students is done in the following ways –

- Communication skill
- Subject and practical knowledge
- Confidence level· Independent learning
- Use of content
- Style of presentation
- Interactive ability
- Exploration ability
- Attendance in theory and practical classes
- Behavior in the class and campus.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The annual and semester exam related grievances come under jurisdiction of university. Grievance redressal cell of the university examination is in accordance to the university regulations in time-bound manner. Discrepancies in the university examination marks are to be rectified by the university through the principal. To avoid grievances, the college circulates and display notice regarding registration of exam form, hall ticket, dates of exams, etc. in classrooms and notice boards respectively.

- All the faculty members also inform students in their classrooms.
- The university sends exam schedule to the college and the same is brought to the notice of the students.
- After the declaration of results the university notifies the deadline of 15 days to apply for the verification, revaluation, photo copy of answer sheet, and re-verification of the answer sheets.
- Accordingly, the students can apply with their grievances to the university.
- If the photo copy of the answer sheet is demanded, the same is provided to the students.
- If the demand is to revaluate the answer sheet, the students get the paper reassessed.
- If there is any change in marks, the same is conveyed to the students by the university and their mark sheets are amended.
- The college takes measures to resolve grievances transparently and fairly.
- The students against whom U.F.M.(Unfair Mean) cases are registered in the final/semester examinations are dealt with justifiably.
- Materials of cheating are confiscated and their records are maintained.
- The students are given opportunity to clarify their stand.
- The university constitutes a committee to look into the matter and appropriate measures are taken judicially, transparently and within the time limit.
- There is a provision for revaluation of the answer sheets.
- Those students who are not satisfied with the marks given can apply for revaluation.
- If the students are not satisfied even with the revaluation, they can get the photocopies of their answer copies by depositing the stipulated fee and they can have their answer sheets valuated on their own and find out the actual position.
- If the internal grievances related to class tests/unit tests, presentation, assignments, practical and project work etc are resolved by IQAC committee in consultation with respective faculty members.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The programmes offered by the college are uploaded on college website. The college, communicate the progamme specific and course specific objectives and outcome to students, parents, teachers and different stakeholders. For fresher (new entrants) the programme and course objective are communicated through the website and prospectus at the time of admission. Programme specific and course specific outcomes are displayed on website. The teacher also introduces the students to the specific areas of which they are going to gain knowledge. The teachers of every department instruct the student in the class room about programme and course outcome, what they are supposed to obtain. If any doubt still remains then it is clarified by teachers.

The subject teachers communicate the students about the Course Outcomes and Program Outcomes in the beginning of the session. Course outcomes are mentioned in the printed syllabus and also available on the college website. As an example the Program specific outcome of English is given below

1. The course enhances the skills of reading, writing, speaking and listening.
2. It encourages recognition and awareness of different genres like the short story, poetry, feature articles, etc.
3. Topical and social themes form an integral part of the course.
4. The course teaches the students speaking and listening skills in class and tests these skills for a constant monitoring of their proficiency.
5. The course broadens the horizons of the text by project work which is flexible, and enhances the creativity of the student.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	[View Document](#)
Upload any additional information	[View Document](#)
Past link for Additional information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The college has adopting the following methods to evaluate the program outcomes and Programme specific outcomes and course outcomes:

- The college analyzes all the academic result and displayed on website. As a result all stakeholders able to know program outcome and possible improvement are made.
- The college uses class/unit test and semester/annual examination method to measure the attainment of program specific, course outcomes. Unit tests, monthly tests, quarterly, half yearly and pre final examinations are taken according to the schedule set by the university/department of higher education. The answer books of these tests are shown to the students and they are made known of their shortcomings and irrelevant things in their answers. They are suggested how can improve their answers to any questions. The answer books of the students are valued and marks are given. Finally the year end examination conducted by the affiliating university reflects the attainment gained by the students.
- Class tests are arranged to gain confidence of the students in the relevant subject. The weaker areas are identified and the individual problems and shortcomings are discussed with the respective student. In some departments, faculty members take responsibility of particular students to support them in a continuous manner. The subjects in which the student seems to lag behind are taken for remedial classes. If the student is from a socially or economically deprived class, they are given scholarships as per the government and institutional policies to enable them progress in studies.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 83.93

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
180	92	67	48	29

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
188	101	83	59	41

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View Document</u>
Upload any additional information	<u>View Document</u>
Paste link for the annual report	<u>View Document</u>	

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.4

File Description	Document
Upload database of all currently enrolled students (Data Template)	<u>View Document</u>

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 **Number of teachers recognized as research guides**

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

3.1.3.2 **Number of departments offering academic programes**

2019-20	2018-19	2017-18	2016-17	2015-16
12	12	9	9	9

File Description	Document
List of research projects and funding details	[View Document]

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Atal Bihari Vajpayee Govt College has an enriching ecosystem that supports creativity and innovation. The college supports various research activities and skill-based projects by providing knowledge and latest technologies.

- A few classrooms are equipped with LCD projectors to enhance the learning of the students and promote research mentality among them.
- The students of the 4th Semester of PG classes are encouraged to undertake project works related to existing social problems/ local issues under the supervision of the faculty members. They use survey method, case study and other descriptive research methods to find answers to their research questions and thus they are encouraged and motivated for innovation.
- The faculty members are encouraged to write innovative research papers, publish them as chapters, books and in journals with ISBN and ISSN respectively.
- The college formed a Seminar and Research committee to organize workshops and seminars with the students and staff on various topics to keep them abreast of the latest information and learning on the concerned topics.
- Various skill-based activities are organised throughout the year to encourage students scientific temperament and to develop their innovative and entrepreneurial skills. NSS Atal Bihari Vajpayee Govt College in a continuing effort to promote a sustainable environment.
- The science labs provide the students to get a hand on experience and experiment their ideas.
- External resource persons are also at times invited to share their learning with the staff and students. These lectures spark off the creativity of the students and sharpen their innovativeness.
- Students who are interested in creative writing are encouraged by the language teachers to write in magazines, journals, and newsletters. Lash green natural environment surrounded trees create the perfect ambience for innovation in the institution.

File Description	Document
Upload any additional information	[View Document]

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
List of workshops/seminars during last 5 years	[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

3.3.1.2 **Number of teachers recognized as guides during the last five years**

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.18

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	1	0	1

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
List books and chapters edited volumes/ books published	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The institution has been conducting multiple extension activities in nearby locality and the college. These activities have sensitized students to social issues and help in total development of personalities of students and indirectly society as whole. The NSS and the Women's Development Cell (WDC) are spreading the awareness about environment, pollution, waste management, water conservation and health and hygiene etc. As a result local people gain the knowledge about different causes, consequences, and solutions to environmental problems. Thus local people committed to increase the forest cover area. In this context the college inculcates social responsibilities and citizenship role among the students by providing platform to participate in extension activities to sensitize them to range of issue around them including environmental degradation, domestic violence, addiction, Traffic awareness etc. Hence engaging students in community–based activities is priorities of the college. Students are getting chance to learn how valuable and fulfilling it can be given back to others.

The NSS organizes its special camp for 7 days and extends its services in the village during the special camp. Swachch Bharat Abhiyaan is arranged in the village Rallies are arranged on various issues for the awareness of the villagers. Door to door visit was made in the neighborhood of the college to make the villagers aware of some Govt. schemes. Surveys are made to know the realities of the village Projects are

given to the students to explore their own neighborhoods.

These activities enable the students to cultivate and illuminate the inherent qualities like self-confidence, leadership, self-discipline, commitment and devotion, hard work and team work and the same qualities also help them to excel in academics as well. The students explore new domain of knowledge and fill their basket of knowledge, with new ideas develop empathy for the socially deprived or oppressed. These activities enkindle the students a spirit of service and give them the confidence to be a change-maker /reformist for the development of our nation.

Therefore following major activities carried out in the college:

- Under the *Swachh Bharat Abhiyan* program the college students spreading the awareness about the causes, consequences and remedial measure for environmental pollution.
- Waste Management and Water Conservation Awareness Program are initiated.
- No Plastic campaign launched.
- In the context of health and hygiene the AIDS awareness, vaccination, de-addiction ,malnutrition etc drive are launched.
- Every year planting of sapling are conducted.
- The college students carried out the SVEEP plan of Central government to make students and villagers aware of voting. For these, the college has conducted different stage programmes in nearby 5 to 8 villages for the people awareness.
- **Arogya Abhiyan** is run by Atal Bihari Vajpayee Government college pandatarai for protection of COVID-19

Besides above mentioned activities the college organizes seminar, guest lecturers, and rallies on road safety (yatayat jagrukta abhiyan), medical checkup camp etc and debate on woman empowerment. Thus all the department of college encourages the students to participate in community based activities for holistic development.

File Description	Document
Upload any additional information	[View Document](#)

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	[View Document]()
e-copy of the award letters	[View Document]()
Any additional information	[View Document]()

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 16

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
2	2	9	2	1

File Description	Document
Reports of the event organized	[View Document]()
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	[View Document]()
Any additional information	[View Document]()

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 31.04

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs**

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awareness, Gender issue etc. year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
70	200	445	130	22

File Description	Document
Report of the event	[View Document](#)
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document](#)
Any additional information	[View Document](#)

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 4

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
2	2	0	0	0

File Description	Document
e-copies of related Document	[View Document](#)
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	[View Document](#)
Any additional information	[View Document](#)

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 2

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other**

universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	[View Document](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	[View Document](#)
Any additional information	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college was established in the year 20011, and academic session begins with strength of 116 students in its temporary school campus with the Arts, Commerce and Science stream programme. It has shifted to its present own campus in the year 2015. Since its inception, college making every effort to upgrade and well maintained the infrastructure. Thus, college has nearly adequate classroom and laboratory for existing programme. By the time many courses were added by the directive of Department of Higher Education. To full fill the demand of increasing student strength the college has always taken proactive steps to provide various facilities to develop the infrastructure in the campus in terms of classrooms with green boards, library, Science laboratories, computer facility, Canteen facility, sports facilities, clean drinking water, Parking facility, Separate Washroom, CCTV's Surveillance, extra and co-curricular activities, and other facilities for its pupil. Some of the classrooms are equipped with ICT tools.To make teaching learning process more comprehensive specially the science laboratory such as Chemistry, Botany and Zoologylab has almost adequate instrument and consumable items as per the curriculum need. The students are encouraged to use the existing resources optimally. The computer lab is well equipped with more than 11 computers to cater the needs of students. Each year as per the needs of curriculum the number of books keeps on adding to the library for that separate budget allotted by the state government. The entire college area is under CCTV surveillance and adequate facilities are provided to make the students to feel good. The College has in total 14 Classrooms (five classroom have projector), 3-Laboratories, rich library, 5-Office and Departmental rooms and 1-Girls common room, Separate Lavatory for Boys and Girls. Presently the existing infrastructure is not sufficient to meet the ever number of students enrolment increasing and new courses is introduced in this college recently.Somore classrooms are require for smooth running of various courses in this institution simultaneously. A demand/proposal has been submitted to the higher authorities for constructing a multistore classroom block, laboratory, Hostel and seminar Hall.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The institute has commitment for all round personality development of students besides education. The college has been striving to create infrastructure for physical fitness, extra-curricular interests and mental

wellbeing. The indoor games facilities include Table tennis, Caroms, Chess, Gym equipment for boys and girls. The facilities for outdoor games include: open ground for cricket, football, courts for playing badminton, volleyball, Kabaddi and kho-kho. The college has substantial equipment for athletics. Unfortunately, the college does not have own stadium but nearby there is stadium under the custody of district level officer. So for outdoor game e.g Cricket, Football, sprint, running the college borrows (by taking permission) for some time and make available for our students. It is proud for our college that many students have represented the college at district level and university level. The college has a regular post of sport officer but unfortunately it is vacant. To fulfil this void sports committee has been giving the guidance. Besides sports there is part time instructors are invited for Gym, Yoga and athletics. The college has stage where cultural programs Fashion show etc is organized to give the opportunity to students to express their inherent creativity. The NSS wing of the college sensitizes the students towards society, country, environment, unity, selfless service, disaster management, health and hygiene etc. These wings propagate the government scheme e.g., Swachh Bharat Abhiyan, SVEEP plan, AIDS awareness campaign, tree plantation, blood donation, etc through cultural activities on various occasions. From time-to-time college has been inviting expert related to different walk of life to sensitize the students like legal literacy, financial literacy, Domestic Violence etc. So, in a nut shell the college has very healthy atmosphere for sports and cultural programme. Students actively participate in various cultural activities in the college when there are some celebrations. All the programmes in the college include some songs, dances, recitation. Students also perform indigenous dances and songs during the college programmes with their traditional outfits.

- Standard quality and safe sports equipment are provided to prevent sports related injuries.
- Speed/endurance/resistance/strength training equipment and facilities are available for students.
- Flood light in the football field so that the matches and training can be continued till late evenings.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 14

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 0

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	[View Document](#)
Upload audited utilization statements	[View Document](#)
Upload any additional information	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The library of the college has valuable collection of more than ten thousand books of the diverse subject which catering the needs of students and teachers of different courses. The faculty members of the college extend their duties at present to keep the library functioning for the benefit of the students. There is a reading section attached with the library so that students and staff can read in the library. The students are allowed to take two books using their library cards. The library plays a very important role in the learning of the students as most of the students are not able to buy the required number of books recommended by the teachers due to their financial constraints. A computer is installed in the library for keeping some records and online search of books and other information. In addition to the books it has also subscribed to a number of valuable magazines and competitive books to cater the needs of the visitors to the library and students preparing for competitive exam. Library has reading space and e-surfing center which is open for students and staff.

File Description	Document
Paste link for Additional Information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 3.19

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 24

File Description	Document
Details of library usage by teachers and students	[View Document](#)
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has broadband connection of more than 50 *MBPS* from Reliance Jio strengthening the teaching and learning process. The campus is fully Wi-Fi enabled. Teachers and students can access Wi-Fi facility in the campus to get additional information and research related queries. The computer lab is equipped with required number of desk-top computers with required software. Five class rooms have overhead projectors and one movable projector is available to provide effective teaching for the students. Some Faculty members use power point presentations in some special lectures to enhance learning experience. To facilitate office work Photocopy machine, Printer with scanner in adequate number available in the office. The college campus is under CCTV surveillance to ensure safety and security to its stakeholders. Students are encouraged to use IT infrastructure, online study resources for broadened their knowledge horizon.

The college has developed a class room as a seminar hall with the amenities of LCD projectors for PowerPoint Presentations, Showing of video clips etc. All the computers in the college are provided with UPS Back-up facility. Besides computers, other ICT equipments like, Printers, photocopiers, LCD Projectors, Speakers, Amplifiers, Wireless Microphone etc. are available in the college in adequate number to feed the requirements of 14 desktop and four laptops. The college has Jio broadband connection getting access to the internet and also using mobile hotspot or Jio-fi, with a speed between 6 - 15 mbps.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 41:1

File Description	Document
Upload any additional information	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 0

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college ensures proper upkeep of its infrastructure, facilities and equipment's by carrying out by periodic maintenance drive by concerned member. The admission policies explained in the college prospectus right from the beginning of admission till the student leave the college and its rules and regulations are updated as prescribed by state government. This prospectus uploaded on college website.

On the infrastructure front students and teachers are encouraged to use available resources optimally. All the labs and classrooms in the college are well maintained. In case of any lab equipment/electric appliances not properly working then concerned department personnel informed to office for repair or replacement as he takes care of it. The sports facilities can be used by students by getting permission from sports in charge during leisure time. The college has taking care of health and hygiene by providing safe drinking water and regularly cleaning of washrooms by hiring the staff. The college has inherent inclination to keep its campus clean and green which in turn gives healthy environment. For uses of library facilities, at the beginning of

the academic year, each student is issued library card after collecting their details. Only two books can be issued per months on each library card per students. If he/she fail to return the borrowed books in good condition within one month then one rupees fine each day is levied on the students for each book. The new book is issued only when previously borrowed books are returned. At the end of every semester/academic year every students must return the books to the library. Similarly teachers are allowed to takes books after entering in the teachers register. The lab facilities are open for science students. The students carried out the experiment in the lab and prepare practical file what they do in the lab. This practical file is preserved throughout the year which has weightage in practical exam. For smooth functioning of college various committee are formed under guidance of the head of the institution to look after the various academic, cultural, library, NSS etc activities. The information regarding scholarship, sports, NSS admission, reservation policy etc are displayed on notice board and uploaded on college website time to time. The concern department teacher in charge gives their academic requirement to the head of institution and then procurement made by the same. Thus all the physical infrastructure like academic, sports, library, electricity and water supply etc are regularly maintained whenever need arises.

File Description	Document
Upload any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 76.57

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
603	491	400	324	441

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the

following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Response: E. None of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	[View Document](#)
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 7.68

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
188	0	0	0	71

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: D. 1 of the above

File Description	Document
Upload any additional information	[View Document](#)
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.11

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

File Description	Document
Self attested list of students placed	[View Document](#)
Details of student placement during the last five years (Data Template)	[View Document](#)

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 86.67

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 156

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Details of student progression to higher education (Data Template)	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 10

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations*, etc.)*) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
2	2	2	0	0

File Description	Document
Upload supporting data for the same	[View Document]
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	[View Document]
Any additional information	[View Document]

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The college has a student council, known as student union. As per the guidelines laid down by the state higher education department every year student council is constituted through election or nomination as the case may be. During the session 2017-18 and 2019-20 the student union was nominated on merit basis. The top scorer in PG level nominated president and vice-president while in UG level secretary and Joint-secretary were nominated on merit basis. Top scorer from each class nominated class representative as well. Reservation policy was followed as per norms for the women's. It is the duty of the council to listen to the grievances of the students of the college and take appropriate action for the same. The council be it class teaching, academic activities, cultural activities, sports, environmental issue they work hard and coordinate with the various officers in charge of the committees of the institution. The institution has a well functional student council, which takes care for augmentation of various infrastructural, academic and administrative activities for student benefit and welfare.

Various committees - IQAC, RUSA, Anti-ragging committee, Student grievance redressal cell, Womens Development Cell, anti-ragging cell, anti-sexual harassment cell, SC/ST/ OBC cell, Cultural Cell, college development committee, NSS Unit, Sports committee, Janbhagidari samiti, Scholarship Committee, Purchase Committee, etc. are involved to improve the academic & administration of the college. Many students are also nominated directly by the chairpersons of the committees i.e. Sports, NSS, and other important committees.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 2

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
2	2	2	2	2

File Description	Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college alumni association registered on 26.07.2021 . The college make sure that association contributes to the development of the institution to its best.. Healthy relation between the staff and the alumni is the main source to attract them towards the college. The institute motivates and supports to the ex-students, their parents, community to maintain healthy relations with the institution In order to increase the member of association the college has created a page for the alumni in social networking facilities like Facebook and alumni are actively networked using the WhatsApp facility. At present scenario there is no monetary contribution by the college alumni but they are willing to contribute valuable experience and expertise of the alumni is shared with the current students of college. Hopefully the association would play a significant role to uplift the quality of the college. The alumni meets are organized once in a year. Alumni visit the institution as per their convenience throughout the year.

The association proposes to do the following activities.

- Alumni give their recommendations for development and advancement of the college.
- To empower and move the Alumni to give the college liberally and be useful in the placement of students.
- To elect Office Bearer (President, Vice-Present, Secretary, Joint Secretary, Treasurer and executive members) of the alumni Association every two years.

- To become a part of Administrative and academic development of the college.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	[View Document](#)
Link for any additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision:

Atal Bihari Vajpayee Government College Pandatarai aims to achieve qualitative and value-based education to students so that they are nurtured to be job-ready and become socially sensible citizens of the country. The hallmark will be the holistic development of the learners**.**

Mission:

- To make higher education approachable.
- To make quality higher education accessible to all sections of society, including the tribal population of Chhattisgarh.
- To provide quality higher education and sustain academic excellence.
- To enhance skills of the youth for self-reliance and sustainable development.
- To impart leadership qualities among students and make them responsible to the society.
- To develop courage, confidence and competitive spirit in the changing global scenario.
- To provide opportunity of quality-based and value-oriented education to the students.
- To provide surrounding where more students participate in sports at state, national and international level.
- To provide quality education in the disciplines of arts, humanities, social sciences, natural sciences and other disciplines of learning.

Atal Bihari Vajpayee Government College Pandatarai, few months ago celebrated of their 10 years of establishment. It is started in year 2011 with humble beginning of 116 students in a makeshift campus of girls higher secondry school building located in Pandatarai. In such small span of time college has crossed many milestones. Although the overall administration of the college remains in hand of Principal which is regulated by Higher education Department of state. But in the college different committee are working which is headed by faculty members. This committee plays major role related to academic and administrative decision after consultation with head of institution. The college administration taking decision such a way that their vision and mission of the college realized. In this context college following achievement so far made:

- The college shifted to present own campus. The College building comprises office space,classroom space, laboratory and open stage area.
- The college administration managed to pursue state/local Govt. to enhance facility likestand, C.C.Road,water RO for student and teacher many more things are in pipeline.
- All the classes have green /white board.
- To enhance security of college, the college is under CCTV surveillance.

- Every academic year college organizes sports and cultural fest.
- The institution has NSS unit of 50 volunteers who have been trained and guided by an NSS program officer along with teachers and head of the institution in One-day/weekly camp/regular social and intellectual activities where personality development program is organized.
- The college has dedicated qualified faculty team who serve the regional youth by providing higher education and enabling them for job markets.
- Thus college consistently striving for excellence in higher education.
- This institution is located in the rural area almost covering half pandariya block where 305 students enrolled in the first year in Arts, Commerce and science faculty.
- The institution exempts Janbhagidari fee of the economically social and backward students and tuition fee for the girl.
- Book bank facilities provided to the students belonging to SC/ST.
- To make college premises beautiful and create environmental awareness.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Being a government college it is controlled by Department of Higher Education Chhattisgarh. The major issue like finance, infrastructure and transfer-posting, sectioned of new post, commencement of new courses or programme are handled by Department of Higher education. However supervision of academic, co-curricular and extra-curricular activity carried out by Principal with the help of different committee. Moreover operational autonomy is provided to the individual departments. The departments decide on the workload, lecture schedule, field trips and books to be purchased for the library and procurement of departmental items. The various committees are made in charge of implementation of action plans. The progress is monitored and corrective measures are taken. The different committee of the college and the IQAC includes members from the teaching staff, non-teaching staff and students. In staff council meeting every participating member is free to express his opinion. The Principal is the Head of Office who takes the lead in the governance and management of the college. Meeting of the Teachers' Council is arranged on a regular basis to discuss the various affairs of the college with a special emphasis on improving the teaching and learning of the college. The work of the college administration is decentralized and many subcommittees are formed at the beginning of the academic year to support the system. Decentralized and participatory management may be resembled from the following:

- Admission committee arranges the admission of the college. Institution has formd admission committee for smooth conduction of admission process. Separate sub-committies have been formd for Arts, Commerce and Science faculty immediately after declaration of higher secondary board

exam. Affilated University has begun online process for the admission and enrollment. The committee receives the list of students who have applied online for the admission. The committee prepares merit list as per the rule regulation and reservation policy of the Government.

- Examination committee ensures the smooth and fair arrangement of the sessional and semester examinations.
- Cultural Committee arranges all the cultural programmes on different occasions and also arranges the observation of all the important days in the college. In Annual Gathering also responsibilities are delegated with the participation of relevant stakeholders, including the students Council, faculty ,non-teaching staff and students of the college.
- The Internal Quality Assurance Cell (IQAC) has been taking initiatives for the improvement of the academic section and organizing the efforts of the departments for effective teaching-learning system. Internal Complaint Committee and Anti Ragging Committee are formed following the guidelines of the concerned authorities.
- Decentralization, Participation, Involvement and Accountability are the essential viewpoints for quality arrangement and success of any event and achievement of cells, committees of the Institution.

File Description	Document
Paste link for additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Plans are prepared by different departments and sub-committees and these get incorporated in the College Academic Calendar at the beginning of the session for the smooth working of the College. Principal conducts regular meetings with the departmental heads, conveners of different sub-committees/ student council to discuss the policies and plans and their ways of implementation. SWOC Analysis is done for preparing the objectives, strategies are then made and the concerned agencies implement the same. The institution adopts various modes to monitor and evaluate different policies and plans for effective implementation and improvement regularly. Feedbacks are sought from all the stakeholders verbally and online for further improvement in the service. This also helps in the qualitative   improvements of the institution.

The college, from its inception following Perspective/Strategic plan it has:

- To open PG courses in Botany, Zoology and Political science and UG courses in Geography and economics subject.
- In near future introduction of some more professional program e.g BCA, DCA, PGDCAetc.
- To equip all the classes with ICT facilities and establishment of smart class rooms.
- To develop fully Wi-Fi campus with advanced computer laboratories for students and faculty.
- Extension of existing main building to start more UG and PG courses in future.
- Up gradation of science laboratories.

- To inculcate proper skill so that students gets easily placement or became entrepreneur. To make well developed counseling cell, Placement Cell and career guidance cell.
- Establishment of Incubation center.
- To sensitize the students towards environment, sanitation, wild life and water conservation.

File Description	Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Being a government institution its organizational structure, management and governance comes under rules and regulation laid down by state government. In hierarchy, the Principal of the college at apex who is entrusted with overall in charge of college like financial transaction (functioning as Drawing Disbursing Officer), administrative, academic activities etc. The Principal of the college executes all the guidelines received from the University and Department time to time and provides leadership in all the affairs of the college. He is the liaison between the college and the Department and the University and provides all the information and reports required by the higher authorities. The principal is assisted by Heads/coordinator of various departments, office staff and janbhagidhari funded staff. However academic and co- curricular activities is main objective of the college which is look after by concern faculty of each department. The departments are running under HOD (Head of Department), who is basically senior most faculty in coordination with departmental colleagues. Similarly sports activities headed by sports in- charge and the Library under a Library In-charge. Apart from that the college administered by various functional committees which are upbuild each year at the beginning of academic session. This committee acts as an advisory to the principle.

Service rules Procedure: The service rules procedure for the teaching and non-teaching staff as per the rules and regulation laid down by competent authorities like UGC (University Grants commission) and Chhattisgarh government.

Appointment/Recruitment Procedure: Appointment/Recruitment of teaching and non-teaching staff are done by government through Chhattisgarh Public Service Commission and Vyapam. Appointment/Recruitment of guest lecturers are done by college administration on the basis of merit as norms prescribed by state governments. Moreover Appointment/recruitment of janbhagidari staff are carried out by Janbhagidari Samiti.

The Grievance redressal is addressed by Disciplinary committee and Committee against Sexual Harassment presided over by head of the institution. To give complete satisfaction of all the stakeholders of college like students, parents and staff members college administration installed a complaint and suggestion box.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

  1. **Administration**
  2. **Finance and Accounts**
  3. **Student Admission and Support**
  4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The welfare measures for the teaching and non-teaching staff are decided by the Government are governed by the regulations and policies of the Government and it is modified time to time when recommendations of the pay commissions are accepted. In case of regular teaching staff, the recommendations of the UGC are accepted. The institution has following welfare measures for teaching and Non -teaching staff as per the Chhattisgarh government rules:

  1. There is a family benefit scheme for regular employees of college in case of accident or demise of the employee holding the post.
  2. The Group insurance Scheme (GIS), GPF and NPS for all the employee who falls under its eligibility criteria.
  3. Its employee can avail the facility of partial withdrawal from their GPF accounts incase of family needs like marriage purpose, education of children, construction of house and emergency.
  4. There is medical reimbursement facility for its staff.
  5. There is festival advance scheme and washing allowance scheme for class fourth non- teaching staff.
  6. Class fourth employee of the college getting clothing allowances.
  7. Child care leave for female employees having children up to the age of 18 years.

8. Faculty members are encouraged to participate in Orientation Programmes /Refresher /Seminars /Workshops

9. Staff can avail leaves on various grounds after getting approval from the concerned authority. On the completion of Ph.D. programmes, the faculty members receive benefits as recommended by the UGC.

10. Organising programmes for capacity building to inculcate professional and skills

11. All the non-doctoral teaching faculties are encouraged to get enrolled for Ph.D. program.

12. Staffs are encouraged for higher education.

File Description	Document
Paste link for additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Upload any additional information	[View Document](#)
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development /administrative training Programmes organized

by the institution for teaching and non teaching staff year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Reports of Academic Staff College or similar centers	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 5.08

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	0	1	0

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
IQAC report summary	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

All the regular teaching and non-teaching staff have to fill up and submit his/her C.R. (Confidential Report) every year. The head of the institution scrutinize the details of C.R., mark his opinion and submit to Commissioner, Department of higher education for further action. Moreover teaching staff of the college

fills annually the prescribed API proforma which catches all the activities by the teacher is also submitted to Commissioner, Department of Higher education for performance appraisal. This proforma asking questions like number of publications in research papers, books, seminar, conferences, number of teaching hours and related activities. Apart from that it is also expected from teacher to involve in governance of the college to look after the examination related duty, various committee, curricular, co-curricular and extra-curricular activities as a convener. Teacher performance also evaluated on the basis of their class result. On and off teacher also engaged in government assigned activities like election duty, social awareness campaign etc. All work should be filled up in API proforma what the teacher has done so far. They are also being encouraged to use Teacher Diary to record their activities and maintain it on a regular basis from this academic year. The appraisal forms are assessed by the Principal and the required support and guidance are extended for better performance. Non-teaching staff are not given any appraisal form but their performance is assessed by the Principal informally by looking at their timely completion of their assigned works in a proper manner. The Principal one on one talks to the non-teaching staff and give required feedback for improving their quality work. Annual feedback is collected from the students by IQAC committee of the college regarding performance and conducts of teacher. Their feedback is analyzed and appropriate.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

In the financial matter the college is subservient to the rules of the government. The college has a mechanism for both Internal/external audits. Internal audit is dode regularly.The internal audit committee of faculty of commerce and head clerk and accounting clerk.The external audit is done by the Audit team.The financial resources of the college are managed in a very effective and full proof manner.Double entry system is followed to maintain the accounts.The following two types of accounts are created:

- Receipts & Payment Accounts.
- Income & Expenditure Accounts.

Budget is prepared for efficient of the financial resources.

All the accounts of the college are regularly audited by internal system.The internal audit is done by the institutional account committee.It verifies the cash books.The external audit is done by auditors from the Accountant General,Govt./Departmental auditors and Chartered Accountant.

The entire audit done is subjected to Accountant General. government of Chhattisgarh.In addition to the Janbhagidari fund and UGC fund area audited by registered chartered accountant.

Financial audit is mandatory and account of the college audited by Account General of Chhattisgarh since inception of college i.e. period 06/2011 to 12/2015 on dated 27.01.2016. Departmental audit HED since inception of college i.e. 06/2011 to 09/2017 on dated 05.10.2017. Account of Janbhagidari samiti (Pool of money collecte by every students who get enrolled in the college) audited annually by the chartered accountant. Janbhagidari Account Period from 06/2011 to 03/2015 and 04/2015 to 03/2021 audited by Chartered accountant.

File Description	Document
Upload any additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)
Annual statements of accounts	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The Principal and DDO ensures that the fund is utilized for the specific purpose for which it has been obtained. Finance and Accounts Department working under the supervision of the Head clerk and the administrative control of the Principal, handles the responsibility of implementing all tasks related to finance and accounting in accordance with the rules, regulations and financial policies framed by the respective authorities in this regard. The Finance and Account Department attends all work related to accounting including treasury and bank operations. Draft Budget is prepared every year taking into consideration the financial requirements of the college. The Principal is responsible for monitoring and controlling the financial procedures by implementing the approved financial plans by financial committee for optimal performance. Govt. norms are followed in order to make effective use of resources. All the collections are deposited in the bank. Only duly authorized persons can operate the bank account. Accounts related to Govt. and all other accounts are handled by an accountant.UGC accounts by the senior faculty.

The Principal monitors and supervises the mobilization of fund. On receipt of any fund, it is recorded in the Head wise appropriation registers. The Principal in consultation with the Purchase Committee/concerned department follow the formalities for utilisation of fund. Quotations are sought and then following the required formalities Supply Order is given to the vendor for purchase of any material.

Beneficiaries are added to the software and the payments are made online through Treasury. Concerned departments are consulted with for optimal utilisation of resources and protocols are followed for utilisation of resources in the labs and library.

The major sources of receipts/funding for the institution are as follows:

- State government Allotments ,planned and non Planned grant.
- Development fee collected from the students (Janbhagidari fund).
- UGC Grant,
- State government Fund/Grant

Funds are mainly utilized

- Enrichment of institute.
- Up gradation and Maintenance of infrastructure.
- Payment of the teachers and supporting staff.

The allotment from state government comprises salary for staff and development of college (and other expenses) under specific head for which purpose they are granted. In addition to this there is corpus of fund collected from the students who gets admission in the college. This fund also known as Janbhagidari fund. This amount has been used for miscellaneous needs of college like Book purchase,furniture repairs,maintenance of washroom etc. Moreover college has shortage of staff therefore hiring of staff done by janbhagidari samati and their salary provided from janbhagidari fund.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The institution has IQAC established in 09.07.2018. The cell has the responsibility to monitor the all activities going in the college. However, since the inception of college its various committees have been working for the quality enhancement of the college. These committees have been looking at various facets of the college *viz.* academic, extra-curricular, administrative, extension services and financial aspects under guidance of IQAC. So IQAC following Initiatives are taken:

- Monitoring quality of the institution processes.
- The IQAC play major role related to quality improvement amongst staff and students.
- The IQAC is involved in the formation and extensive implementation of academic calendar as per HED of Chhattisgarh. It is involved in organizing seminars/workshop/Guest lecturer at various level, encourage students to participate in various activities related with academics, sports and Cultural.
- Implementing quality initiatives, including ICT facilities to improve the quality of teaching-learning.
- With full spirit implementing quality measures in line with the Vision and Mission of the

institution.

- Regularly collects feedback from students for understanding their need and improve the facility for better student centric learning.
- The IQAC keeps in touch with all committees and monitors their functioning The IQAC evaluates the academic, co-curricular and extracurricular activities of the department and individual faculties and strengths are appreciated and weaknesses are identified and remedial measures are suggested to overcome them.

File Description	Document
Paste link for additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

The IQAC is considered as a mechanism to build and ensure a quality culture at the Institutional level. All newly admitted students have to compulsorily attend the Induction Programme ,in which they are made aware of the campus rules and the various facilities.

The department meetings headed by the HODs wherein distribution of the syllabus, accordingly, is maintained amongst the staff members. This plan is also shared with the students. Every department is well versed with the CO,PO, and PSO.

Periodically, preparation of action plans of teaching – Learning is completed as well as monitored by the IQAC member.

Unit tests are conducted as per academic calendar and the students who do not score well and doubt removal classes are conducted so that they can grasp the concepts of the subjects and improve their grades. Students knowledge is assessed and evaluated by conducting internal tests assessments.

The college has the Internal Quality Assurance system with appropriate structure and processes, and with enough flexibility to meet diverse needs of the stakeholders. The IQAC cell comprises faculty members of different department, students and respected citizen of this locality. The following examples of the college adopted to facilitate teaching learning process:

1. Use of technology along with conventional teaching.
2. Emphasis on fundamentals.
3. Maximum students of this college come from poor economic background. This college located in Rural area where significant numbers of more people is illiterate. In order to bring them to main stream only good education is way. Thus the IQAC instruct the faculty member to encourage the

students to use technology, online study platform for their learning and competitive exam preparation.

4. Those students enrolled in this college have poor schooling. They have less command over English and on subject fundamentals. In order to understand the class lecture they will have to know some basics. On this area they are lacking. So on the recommendations of IQAC the faculty member provide the remedial class to students to build their fundamentals and understand the lecture at ease.

5. To make available contact Number of teachers to needy students.

6. To use Green/White board replacing ordinary black board.

7. PG students are encouraged for attending seminars/Workshop/conference.

8. Provision of Wi - Fi facility and smart classes.

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	[View Document](#)
Upload any additional information	[View Document](#)
Paste web link of Annual reports of Institution	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Atal Bihari Vajpayee Government College Pandatarai champions the cause of gender equity and sensitises the staff and students to gender-based challenges and concerns. Prescribed curricula in several (Humanities) Honour's programme provide important platform to engage in discussions regarding gender disparities and factors producing and propagating gender inequities in our society. In addition to the curricular engagements, several co- and extracurricular programmes highlight the centrality of addressing gender concerns and the need to transform the patriarchal society to a gender-equal society.

Gender sensitisation through academic and extracurricular programmes

- The Women Development Cell (WDC) at Atal Bihari Vajpayee Government College Pandatarai formulates the annual plan to implement gender-equity in principle and practice. The WDC organises seminars, panel discussions, plays, film screenings, community outreach activities, workshops, and theatrical productions on gender issues throughout the year.
- Legal awareness programmes are organised to raise awareness about laws on sexual abuse, sexual harassment at workplace, civil and political rights, POSCO, etc. The college believes in not only heightening awareness among female students about their rights but also sensitising students towards gender issues.

Facilities and provisions for safety and well-being of women

- There is a separate common room for female students with all necessary facilities.
- CCTV cameras are installed at strategic locations for continuous surveillance of the premises and for heightening security in the college.
- The college has Internal Complaints Committee against Sexual harassment with its composition asper the guidelines of MHRD, Government of India.
- In addition, the college has a duly constituted Anti Ragging Committee, Discipline Committee, and Student Advisory Committee to ensure safety and to protect the interests of students.
- Self-defence training programmes for female students are organised regularly.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)
Link for annual gender sensitization action plan	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	[View Document](#)
Any other relevant information	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Solid Waste Management: There is greenery committee in the college who sees the matter related to cleanliness and waste disposal. For the solid waste disposal many awareness and cleanliness drives have been carried out by NSS volunteers (under the **Swachh Bharat Mission Campaign** in the campus and outside the campus like Temples, nearby villages. As a result our campus becomes litter free. All the stakeholder of the college gets sensitized trained regarding wet waste and dry waste. The college administration has provided the separate container for wet waste (Green coloured) and dry waste (Blue coloured).

Liquid waste management: The waste water from ROs, toilets are drained to septic tank. The Liquid waste from laboratory is collected in a container**.**

File Description	Document
Link for Geotagged photographs of the facilities	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: C. 2 of the above

File Description	Document
Link for any other relevant information	[View Document](#)

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: B. 3 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	[View Document](#)
Certificates of the awards received	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Disabled-friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Atal Bihari Vajpayee College has implemented several measures to make the college an inclusive campus.

Measures for equal opportunities

- Atal Bihari Vajpayee Govt. College Pandatarai strictly follows the reservation policies laid out by the Government of India for admissions of students and appointments of teaching and non-teaching staff. Special committees like the SC, ST and OBC Counselling Committee and admission cell ensure parity and transparency during the admission process.
- Students from low socio-economic spectrum are granted fee concessions in every academic session. The college also promotes several financial assistance/scholarships provided by the Government of India, state governments and non-governmental organisations to facilitate access to financial assistance among students.
- Mentor-mentee meetings are held regularly and students are encouraged to share their problems

–academic or personal – with their mentors. Dedicated teacher-mentor are assigned for outstation students.

- Teachers adopt bi-lingual mode of teaching, wherever required, to assist students with linguistic challenges. This helps students enhance their academic performance.

Promotion of diversity and inclusivity

Atal Bihari Vajpayee Govt. College Pandatarai promotes cultural plurality and inclusivity on campus. In an effort to unite all cultures, many events are organised to promote cultural diversity

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Atal Bihari Vajpayee Govt. College Pandatarai organises activities that strengthen our constitutional values and deepen our allegiance and responsibility towards our nation. The National Service Scheme (NSS) is one integral body that commit to programmes and activities to inculcate constitutional obligations and patriotism among students and staff.

Programmes instilling citizens' responsibilities

- The college fosters community responsibility by organising blood donation camps routinely. In every camp, around 21 volunteers donate blood. They also organise book, food and clothes donation programmes regularly. Collection desks are set-up in college and collected items are distributed amongst the people from marginalised background.
- The college renders national service by organising road-safety awareness programmes routinely. Students are informed about traffic rules and regulations and instil the importance of safeguarding human life.
- To promote a sustainable environment, Swachh Bharat campaigns and Tree Plantation drives are organised. As part of the campaigns, environmentally safe practices such as plastic ban, water conservation, waste segregation, cleanliness and anti-pollution campaigns are implemented regularly.
- The college promotes linguistic diversity and cultural plurality by organising programmes such as Chhattisgarh cultural programmes, and Hindi Diwas.

Democratic values

- The college enshrines the sovereign and democratic values of our nation by commemorating the Independence Day and the Republic Day annually. Dance festival is celebrated to mark the pride and glory of our nation.
- Constitution Day is celebrated every year in the college.
- Voter's Day and Voter's Awareness Programmes are organised in the college to create awareness of youth towards their constitutional rights and duties. issuance of voter ID for students.

Citizens' rights

- Legal rights awareness programmes are organised to spread awareness among students of their constitutional rights. The college also offers a short-term course on legal awareness programme.
- The college facilitates and conducts Student Union elections every year to ensure a democratic and safe space for students to voice their concerns.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	[View Document](#)
Code of ethics policy document	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and

festivals (within 500 words).

Response:

Atal Bihari Vajpayee Government College Pandatarai celebrates national and international commemorative days to inculcate constitutional responsibilities, to instill patriotic spirit and to foster unity among fellow citizens

- Independence Day and Republic Day are celebrated in the college by hoisting the Indian flag and by organizing dance-festival events particularly on 15th August every year.
- Hindi Diwas is celebrated on 14th September every year to celebrate the adoption of Hindi as the official language of the country.
- International Mother Language Day is observed on 21st February to promote the preservation and protection of our mother language.
- International Women's Day is celebrated on 8th March. On this occasion, various competitions are organized in the college to celebrate women-power. The Women's Development Cell addresses issues related to gender disparity and promote gender equity in our society.
- Surgical Strike Day, Kargil Diwas, Army Day were celebrated on September 29, 2018; July 26, 2019; and January 15, 2020 respectively.
- National Youth Day is celebrated every year on 12th January to commemorate the birth of Swami Vivekananda. Debates, essay writing, extempore competitions are organized to spread the messages of Swami Vivekananda amongst the youth.
- International Yoga Day is celebrated every year on 21st June to mark the practice of self-discipline and tradition of well-being continuing for thousands of years in India.
- Important environment-related days are commemorated at Atal Bihari Vajpayee Government College Pandatarai to heighten awareness about the importance of safe environment and conservation of natural resources.
- World Environment Day is observed every year on 5th June. Various competitions like poster making, slogan writing, essay writing, etc. are organized on this occasion.
- World Ozone Day was celebrated on September 16, 2019. Various inter-college competitions were organized on this occasion.
- International Day for Biological Diversity was celebrated on May 22, 2020. Online student activities were organized to engage young minds towards new possibilities.
- The college actively participates in the Swachh Bharat Abhiyaan by ensuring proper sanitation facilities, dustbins on the campus, and hygiene in the toilets.

File Description	Document
Link for Geotagged photographs of some of the events	View Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

BEST PRACTICES - I

1. Title of the practices   : - Participation of Swachh Bharat Mission in District Level.
2. Objective   : Swachh Bharat Abhiyan was started in a mission mode in Kabirdham district. From the point of view of a rural majority area, not much work was done in the area of sanitation. Every year on 2 October a Swachh Bharat Abhiyan campaign is run by Government of India. Keeping this reference, Hemchand Yadav University, Durg (C.G.) gives certificates to all the college on 2nd October every year to encourage cleanliness mission.In the college, the number of students from rural environment and associated with agriculture is more, so we have been made a great part of this mission. Along with this, in view of the work done in this context in the past also, it was decided to conduct this mission by the students of this college.

   So the noble objectives of the practice are:-

- To make the villagers aware about cleanliness.
- How villagers can get economic benefits from cleanliness is also explained
- Arogya Abhiyan is also being run by our college about how to avoid and prevent COVID-19 during cleanliness mission.

   3. The Context   : The noble objective had its challenging troubles in its designing and implementation.

- In the team that we had prepared, all the people belonged to different villages so that they themselves would take up the responsibility of awareness in their respective villages.
- The most difficult task was to convince the villagers about cleanliness
- Second the most difficult task was explain to the villagers how cleanliness can increase your income

   4. The Practice   : In the past, taking lessons from Sanitization in a nearby village, we formed the College Cleanliness Task Force.

   In this task force, more than 50 Sanitization Volunteers (including NSS) were appointed who were selected from different departments. All these were tested and given training under the guidance of Dr. Mukesh Kumar Tyagi. He was accompanied by a team of three member Assistant Professors, which included Dr. A.K.Lall, Dr. D.P.Chandravanshi and Shri S.S.Shyam.

Under the guidance of Dr. Mukesh Kumar Tyagi, we had to select those villages which were very backward in the scale of cleanliness. Our cleanliness standards were completely different For example, in which village there is more problem of drain blockage, in which village is the grazing place of cattle more dirty?. Public toilets were the priority of the local government but we followed the parameters which were the easiest.

5. Evidence of Success: The success of our cleanliness campaign is reflected in the fact that the college was awarded the first cleanliness program organized by Hemchand Yadav University, Durg in the field of the surrounding were also motivated in this regard by giving the message of cleanliness and environmental protection through campaign , the result of which is also visible in the surrounding area.

6. Impact of the practice   : A group of some villagers also told this to be a waste of time of the students and also registered their objection.

7. Resource required   : an incentive fund has been set up by the college development fund for the cleanliness campaign for the students.

8. About the institution   : The principal, Atal Bihari Vajpayee Govt College Pandatarai,Dist. Kabirdham(C.G.)

email Id- pandataraigovtcollege3@gmail.com

Website : https://abvgcp.ac.in/

BEST PRACTICE – II

1. Title of the practices   : Financial aid to the economically backward student by the staff of the college.
2. Objective   : It has been obtained from the profile students joining various courses of the college that there are many   students coming from the rural areas with low economic background. Their parents are unable to provide them a sustained financial support. So the noble objectives of the practice are:-

- To support financially the deserving poor students without any discrimination of caste gender or creed.
- To inculcate the values of generosity and a sense of social responsibility among the students. The expected outcome is that the students should be able to complete their with good marks.

3. The Context   : The noble objective had its challenging troubles in itsdesigning and implementation.

- Pooling up of the required resources was a tough task.
- After meet with all concerned the college setup a money box on the campus for voluntary donations by teaching and non teaching staff. The college struggled a lot in deciding the eligibility criteria for the aid.
- After comprehensive deliberations with teachers it was decided to extend the benefit to all the poor students who do not have the advantage of govt. or endowment scholarship without any discrimination of caste creed or gender.
- Verification of the financial backwardness of the aspirants was yet another challenge.

4. The Practice   : In the institution there has been a long history offrequent droughts and famines. Which have ravaged the rural life throwing the people into miserable condition of object poverty, illiteracy

and ill health.

In a situation of such dire poverty, whatever meager resources available are used primarily to make both ends meet. So, sending their children to the town for higher education becomes almost impossibility for the poor parents in the rural areas. In the context of higher education demanding higher amounts of money. Though sometimes, they do venture to admit their children to college in the town, they are unable to give sustained financial support throughout the course of study because agriculture is not a source of assured income. So, it is evident that without financial support from an external source, the rural youth cannot hope to successfully complete their higher studies.

5. Obstacles faced and strategies adopted to overcome them: In the beginning ofdesigning the best practice, some group of the students   opposed the idea that the welfare scholarship holders too should be given the opportunity.

6. Impact of the practice   : Some group of the students also expressed growing apprehension that the funds collected for the purpose would be misused as a result most of the staff did not come forward to contribute to the fond.

7. Resource required   : Money box has been set up in the college. Its purpose is to provide financial support to more students.

8. About the institution   : The principal, Atal Bihari Vajpayee Govt College Pandatarai, Dist. Kabirdham (C.G.)

email Id- pandataraigovtcollege3@gmail.com

Website : https://abvgcp.ac.in/

File Description	Document
Link for Best practices in the Institutional web site	[View Document](#)
Link for any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The college is motivated with the moto **" NASTI VIDYA SAMAM CHAKSHU" means** (There is no other wealth like knowledge). "To provide quality higher education catering the needs of society, on par with changing global trends". In order to realize our vision and mission of college we are committed to provide quality education in this rural region in diverse immerging fields and give appropriate platform for co-curricular and extracurricular activities. The students get the meaning full education and develop their personality as a holistic way so that they could contribute to socio-economic progress, as majority of students of this college belongs to economically backward families. As college striving for opening of new program, on this front department of higher education allow to offer post graduate program in Hindi, Sociology and Chemistry subject. The college administration lies in the hand of Principle but with the help of through various committees/cell administrations taking the decision welfare of students and society. Although the college is newly established, following progress has made so far during the last five years:

- The college administration work enough for the infrastructure expansion despite the insufficient fund allocated by Department of Higher education Chhattisgarh.
- Every year our library keep add the more books and now it become partially automated. Soon we will achieve fully digitization of our library.
- Chemicals and instruments are being procured for the laboratory every year.

File Description	Document
Link for appropriate web in the Institutional website	[View Document](#)
Link for any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

https://abvgcp.ac.in

Concluding Remarks :

We are contemplating to open new program, research, libray and canteen for students and workshop and seminar and NCC unit in future in our college

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification

1.4.1	*Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders*
	
	1) Students
	
	2)Teachers
	
	3)Employers
	
	4)Alumni
	
	      Answer before DVV Verification : C. Any 2 of the above
	      Answer After DVV Verification: E. None of the above
	    Remark : DVV has not consider unsigned feedback report by HEI.

2.1.2	**Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)**
	
	  2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years
	      Answer before DVV Verification:
	
	|2019-20|2018-19|2017-18|2016-17|2015-16|
	|---|---|---|---|---|
	|684|589|498|426|503|
	
	      Answer After DVV Verification :
	
	|2019-20|2018-19|2017-18|2016-17|2015-16|
	|---|---|---|---|---|
	|151|221|171|171|138|
	
	    Remark : DVV has made the changes as per input 2.2

2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**
	
	  2.4.3.1. **Total experience of full-time teachers**
	      Answer before DVV Verification : 37
	      Answer after DVV Verification: 1
	
	    Remark : Experience letter has not provided by HEI.

3.1.2	**Percentage of teachers recognized as research guides (latest completed academic year)**

	3.1.2.1. **Number of teachers recognized as research guides** Answer before DVV Verification : 02 Answer after DVV Verification: 0 Remark : DVV has not consider provided report unsigned report by HEI.

3.4.2	**Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**
	
	   3.4.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**
	Answer before DVV Verification:
	
	   Answer After DVV Verification :

3.4.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)**
	
	   3.4.3.1. **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**
	Answer before DVV Verification:
	
	   Answer After DVV Verification :

3.4.4	**Average percentage of students participating in extension activities at 3.4.3. above during last five years** 3.4.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

3.4.2.1 Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2	1	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

3.4.3.1 Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2	2	9	2	2

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
2	2	9	2	1

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
70	200	445	130	40

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
70	200	445	130	22

3.5.1	**Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year**

    3.5.1.1. **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
3	3	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
2	2	0	0	0

3.5.2	**Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years**

    3.5.2.1. **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1	3	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	0	0	0

4.2.3	**Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

    4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1.48	1.35	0.85	2.77	4.01

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : Annual expenditure of purchase of books/e-books and subscription to journals/e-journals has not reflect in provided report by HEI.

4.2.4 | **Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year**

4.2.4.1. Number of teachers and students using library per day over last one year
Answer before DVV Verification : 120
Answer after DVV Verification: 24

Remark : DVV has made the changes as per average of teacher and students using library per day on (dates)

4.3.3 | **Bandwidth of internet connection in the Institution**

Answer before DVV Verification : A. ?50 MBPS
Answer After DVV Verification: C. 10 MBPS – 30 MBPS
Remark : DVV has made the changes as per provided report by HEI.

4.4.1 | **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)
Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
14.12	5.89	6.39	23.1	24.20

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : Audited income and expenditure statement on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary has not provided by HEI.

5.1.3	**Capacity building and skills enhancement initiatives taken by the institution include the following**
	
	   1. **Soft skills**
	   2. **Language and communication skills**
	   3. **Life skills (Yoga, physical fitness, health and hygiene)**
	   4. **ICT/computing skills**
	
	   Answer before DVV Verification : A. All of the above
	   Answer After DVV Verification: E. None of the above
	Remark : Copy of circular /brochure or other supporting document has not provided by HEI.

5.1.4	**Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**
	
	   5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**
	   Answer before DVV Verification:
	
		2019-20	2018-19	2017-18	2016-17	2015-16

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188	0	0	0	101 | Answer After DVV Verification : | 2019-20	2018-19	2017-18	2016-17	2015-16
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188	0	0	0	71	

5.1.5	**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**
	
	   1. **Implementation of guidelines of statutory/regulatory bodies**
	   2. **Organisation wide awareness and undertakings on policies with zero tolerance**
	   3. **Mechanisms for submission of online/offline students' grievances**
	   4. **Timely redressal of the grievances through appropriate committees**
	
	   Answer before DVV Verification : A. All of the above
	   Answer After DVV Verification: D. 1 of the above
	Remark : Relevant document has not provided by HEI.

5.2.2	**Average percentage of students progressing to higher education during the last five years**
	
	   5.2.2.1. **Number of outgoing student progression to higher education during last five years**
	   Answer before DVV Verification : 167
	   Answer after DVV Verification: 156

6.3.2	**Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	1	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : E-Copy has not provided by HEI.

6.3.3	**Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	2	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

6.4.2	**Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
8.98	8.42	6.46	5.38	5.54

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

| 7.1.4 | **Water conservation facilities available in the Institution:**

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Answer before DVV Verification : A. Any 4 or all of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has made the changes as per provided report by HEI. |
|---|---|
| 7.1.5 | **Green campus initiatives include:**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Answer before DVV Verification : Any 4 or All of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has made the changes as per provided report by HEI. |
| 7.1.6 | **Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:**

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : A. Any 4 or all of the above

Answer After DVV Verification: B. 3 of the above

Remark : DVV has made the changes as per provided report by HEI. |

2.Extended Profile Deviations

ID	Extended Questions
1.2	**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
656	656	558	558	453

Answer After DVV Verification

2019-20	2018-19	2017-18	2016-17	2015-16
151	221	171	171	138

2.2	**Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
13.34	5.90	5.71	21.06	22.26

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1.53	2.00	2.18	2.17	2.06

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